

## Sponsor Checklist

Here's the checklist for your "job" in teaching your new teammates our tried and proven system so they can succeed and realize *their* dreams! This is how *you* succeed in reaching *your* dreams, too! We teach to teach to teach to teach to teach (4 deep) to create a solid, lasting business. The company pays the "Sponsor Bonus" for providing support and teaching all this! If you are new, lock arms with your sponsor to teach this together!

- \_\_\_ 1. Verify application processed and rep received emails for compliance and VO set up.
- \_\_\_ 2. Review each item on New Distributor Checklist with new rep and fill in blanks/set dates
- \_\_\_ 3. Send your new teammate's full name, email address to [web@teamtransformplus.com](mailto:web@teamtransformplus.com) so they can be set up with a username and password. When you receive a response that it is done, walk through [www.teamtransformplus.com](http://www.teamtransformplus.com) with new teammate .  
Teach how to use public pages to share & Member info as resource to learn the biz
- \_\_\_ 4. Teach "The Funnel" ...walk through each step & show how to click on icons for training
- \_\_\_ 5. Teach the Focus on 5 for a High 5 Business---use the ppt or pdf on transformplus.com
- \_\_\_ 6. Invite rep to the private Facebook Groups & explain them
- \_\_\_ 7. Explain Transform 30 and how subscribing to [www.transform30.com](http://www.transform30.com) has great tools
- \_\_\_ 8. Set dates for completion of items on 5 Success Starts & discuss them
- \_\_\_ 9. Share new teammate's Voxer ID with upline and start with your one-on-one training
- \_\_\_ 10. Set up Welcome Calls with upline leaders to create vision & build team relationships
- \_\_\_ 11. Set up 3 way Launch Call with Team Leader and yourself to support & get in action
- \_\_\_ 12. Discuss the variety of Events & Schedule at least 2 – teach (call-send-call- or text)  
(Grand Opening Calls, Attraction Calls, Healthy Living Parties, FB Parties, Texting Blitz)

Refer to [www.transformplus.com](http://www.transformplus.com) Member Info for details on each type of event & Launch Call

### TIMING TIPS!

The "clock starts" with the application date for the 30-60 days so DO NOT process an application until orders are ready to be processed. The company will make exceptions using the actual 1<sup>st</sup> order dates, but the computer tracks from the application date so keep it simple!

If the new teammate cannot set up the VO to place orders on the start date, enter the orders for her/him via your VO inserting his/her FIN so the product ships timely with the start date. Teaching how to enter orders can be done with the next orders to go in.

The "ideal" situation is to have the new teammate already have 2 customers lined up so new rep reaches HLP DD from the start! This creates the excitement to keep moving and to find 3 partners who duplicate the HLP DD for a Fast Track 2000+....and again duplicate 2000+ to create a Fast Track SC!